**[EVENT NAME]**

**[DATES OF THE EVENT]**

|  |  |  |  |
| --- | --- | --- | --- |
| **From** | The Stewards | **Document** | [nn] |
| **To** | [The Competitors Representative] | **Date** | [17 January 2021] |
|  | [Competitors Team Name] | **Time** | [time] (of the document) |

The Stewards, having received a report from the Race Director / Technical Delegate (Document No xx), having examined video/audio/telemetry evidence, summoned and heard from driver(s) name(s) and team representative(s) name(s), have considered the following matter, determine the following:

|  |  |
| --- | --- |
| **N° / Driver** | [...] |
| **Competitor** | […] |
| **Time** | […] (of the incident) |
| **Session** | […] (Practice, race, etc.) |
| **Facts** | […] (details of the infringement) |
| **Offence** | Breach of Article [nn] of the FIA [Series name] [Sporting or Technical] Regulations |
| **Decision** | […] (Fine, drive through penalty, etc.) |
| **Reason** | […] (Explanation of why the Stewards reached the decision) |

Competitors are reminded that they have the right to appeal certain decisions of the Stewards, in accordance with Article 15 of the FIA International Sporting Code and Article 10.1.1 of the FIA Judicial and Disciplinary Rules, within the applicable time limits.

|  |  |  |
| --- | --- | --- |
| **[Name]** | **[Name]** | **[Name]** |
| **FIA Steward (Chairman)** | **FIA Steward** | **ASN Steward** |

**Received by the Competitor:**

Signature: …………………………………………………….

Date: ………………….. Time: ……………………..